

INSPECTOR NOTE

Building:	
Street:	43 LOUIS BOTHA STREET
Suburb:	EPPING GARDEN VILLAGE
Postal Code:	7460
Date:	2023-11-17
Time:	09:27
Inspector:	NICOLE VENTER
Type:	DOCKET DISCUSSION
Follow-Up Date:	2023-12-08
Comments:	The copy docket is incomplete. Consider putting together a list of the incomplete copy dockets so that next time previous employees come back for court dates, we can additionally get their affidavits commissioned so that the copy dockets at least have a commissioned affidavit that can be sent to SAPS and courts. Additionally, upload the rest of the docket drafts and remove any irrelevant documents (such as copies of legislation) from the copy dockets. Meet with Jaco upon his return from leave to discuss getting commissioned affidavits from previous employees when they come back to attend court. Therefore we will be more prepared if cases are struck from the roll or withdrawn.